

YAKIMA VALLEY TRUSTEES

BOARD OF TRUSTEES

Public Hearing – 2013 Budget

Wednesday, November 13, 2012 - 3:00 p.m.

Yakima Central Library Boardroom

Board Members Present: President James E. Barnhill, Vice-President Melba Fujiura, Secretary Jerry Maggard, Trustee Pam Perryman, Trustee Richard E. Ostrander

Staff Present: Director Kim Hixson, Deputy Director Linda McCracken, Human Resources Director Darline Charbonneau, Administrative Coordinator Terri Reeder

Public Present: none

Public Hearing

2013 Proposed Budget and Revenue Sources

The public is invited to speak on this topic for a maximum of 3 minutes per person

I. **Open Special Session**

1. The Public Hearing was called to order at 3:00 p.m. by President Barnhill
2. Determination a quorum was present
3. Approval of the agenda

Motion: Trustee Perryman move to adopt the agenda. Trustee Ostrander seconded.
Motion was unanimously passed

II. **Review 2013 Draft Budget**

Director Hixson reviewed the 2013 draft budget.

III. **Public Input:**

Questions and Responses

President Barnhill opened the meeting for questions:

Trustee Ostrander: *We should budget for people retiring, and for accumulated sick leave, etc.*

Director Hixson: We have budgeted a contingency for unexpected changes in staff's retirement, sick leave or if employees at one level are hired at another level.

Trustee Perryman: *Can we offer computer services to show the public how to use a computer?*

Trustee Maggard: *Can we show people how to use a computer to find information they need?*

Director Hixson: Our public service staff work to assist patrons researching information. Yakima Central recently began offering basic computer skill sessions. When developing a new program in one of our libraries, I've asked the Managing Librarians to submit a Program Plan addressing the overview, actual process and procedures, options and recommendations, budget including equipment, staff hours and a project summary.

Trustee Ostrander: *Managing Librarians must be effective employees. Running a library is not just about programming it is about collection development too.*

Director Hixson: The Managing Librarians are getting on board and starting to understand the importance of identifying the policies and procedures for programming and the impact on the budget.

Trustee Barnhill: *Five years ago, Diane Tufts looked oversaw all of the community libraries. Two years ago, the community libraries were overseen by two people. The last change came as a result of hiring six Managing Librarians to oversee the libraries and help them comply with the organization's policies.*

Director Hixson: Yes that's right. They are beginning to gain a better understanding of the strengths and weaknesses of their libraries.

IV. **Closing Comments**

President Barnhill thanked the Trustees for their questions and comments.

V. **Adjournment**

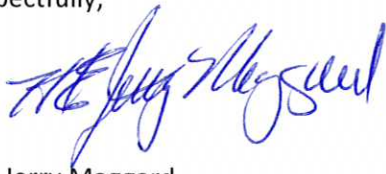
President Barnhill asked for a motion to adjourn the Public Hearing at 3:45 p.m.

Motion: Trustee Fujiura moved to adjourn the meeting. Trustee Perryman seconded.

Motion was unanimously passed.

The regularly scheduled meeting of the Yakima Valley Libraries Board of Trustees will follow the Public Hearing today, Tuesday, November 13, at 4:00 p.m. in the Yakima Central Library's Boardroom. The adoption of the 2013 Budget will be on the agenda.

Respectfully,



H.E. Jerry Maggard
Secretary